

# The Flettie Alifair Church Literacy Fund

The Flettie Alifair Church Literacy Fund was established by Raymond Church of North Wilkesboro, North Carolina through his last will and testament. Mr. Church requested that the funds be used for literacy in honor of his mother Flettie Alifair Church. Wilkes Community Partnership for Children serves as the administrator of the fund.

The mission of the Flettie Alifair Church Literacy fund is to support local literacy efforts in Wilkes County by fostering and promoting the development and expansion of new and existing literacy and educational programs for children and adults. The Flettie Alifair Church Literacy fund is intended to support innovative programs that promote early literacy for young children, motivate older children to read, increase student achievement by using proven programs to improve literacy, distributing free books to children and their families, and offering high-quality literacy activities/programs for children and adults.

## Apply for Funding

The Flettie Alifair Church Literacy fund appreciates your interest in submitting a donation request. Please determine whether your request fits the fund's mission prior to submission; please feel free to contact Wilkes Community Partnership for Children at 336-838-0977 should you have any questions.

## Who can seek a donation?

When seeking a donation, please consider the following:

- Requests should be clear and concise
- Requests must come from an Internal Revenue Service recognized 501(c)(3) non-profit organization or local Wilkes County School.
- Requests should align with the Flettie Alifair Church Literacy fund mission: "Supporting literacy in Wilkes County by fostering and promoting the development and expansion of new and existing literacy and educational programs."

## Application Information

- Application deadline is Nov. 1st, 2022
  - Grant recipients will be expected to attend the WCS Board meeting in January to receive funds.
- The Flettie Alifair Church Literacy fund is awarded twice a year-fall and spring. Dates for fund distribution is determined by the availability of Wilkes Community Partnership for Children board members. Applicants will receive letters of the committee's final decision.

## What is the average donation amount given by the Foundation?

The Flettie Alifair Church Literacy fund reviews donation requests with a wide array of funding needs. Most request range from \$200.00 to \$1,000.00. Organizations are reminded to base their requested amount on the program's unique needs for funding.

## Are there any restrictions?

In general, the Flettie Alifair Church Literacy fund does not fund requests for:

- Donations to individuals
- Donation for candidates for political office
- Donations for building or construction projects

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In general, the Flettie Alifair Church Literacy fund does not fund requests for:

- Donations to individuals
- Donation for candidates for political office
- Donations for building or construction projects
- Donations for debt reduction or capital campaigns
- Donations for graduate or post-graduate research

## Where should a donation request be submitted:

**All donation request should be submitted to:**

*Wilkes Community Partnership for Children*  
PO Box 788  
North Wilkesboro, NC 28659

*Wilkes County Schools*  
Or Chief Academic Officer:  
Callie Grubb

\*Deadline by 5:00pm on Nov. 1<sup>st</sup>.

## Is there any follow-up required?

The Flettie Alifair Church Literacy fund asks organizations receiving donations to submit a follow-up report to the Wilkes Community Partnership for children no later than one year after receipt of funding. Reports should include general project outcomes and results as well as any supplemental materials, e.g., event photographs, printed material, newsletters, etc. Follow-up reports should be submitted to:

*Wilkes Community Partnership for Children*  
PO Box 788  
North Wilkesboro, NC 28659

### Organization Information

<b>Organization Name:</b>		
<b>Mailing Address:</b>	<b>EIN/Tax ID:</b>	
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone (include area code):</b>	<b>Website:</b>	
<b>Primary Contact:</b>	<b>Executive Director:</b>	
<b>Contact Title:</b>	<b>Contact E-mail:</b>	
<b>Total Annual Operating Budget:</b>	<b>Year Founded:</b>	
<b>Mission Statement:</b>		

### Project Information

<b>Project Title</b> <i>(if General Operating Support please indicate that here):</i>	
<b>Project Description</b> <i>(a clear and concise three-to-five sentence project summary):</i>	
<b>Total Cost of Project (\$):</b>	<b>Amount Requested (\$):</b>

**Please answer the following questions (feel free to use additional space; narrative should not exceed two pages total)**

1. Describe the proposed project. Include goals and measurable objectives.

2. What are the specific activities of the project? Describe the overall work plan for the project, including a timetable and how your organization will accomplish the project.

3. Describe the future sustainability of the proposed project. How will you measure the success?

# Project Budget Worksheet

<b>Organization Name:</b>
<b>Project Title:</b>

Project Income		
<b>Total Amount Requested:</b>	\$	
Other Funding Sources (list):	Amount	Pending or Received?
•	\$	
•	\$	
•	\$	
•	\$	
•	\$	
<b>Total Income</b>	\$	

Project Expenses			
Expenses (list):	Project Total	Amount requested	From Other Funding
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
<b>Total Project Expenses</b>	\$	\$	\$